VIP Year at a Glance

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Before Recruiting:
Creating/Confirming Courses

• VIP sections like standing meetings
  – Same day, same time, same location every semester

• Confirm & update section days/times
  – 5 sections per course
    • 2000 level, 1 credit
    • 3000 level, 1 credit, 2 credits
    • 4000 level, 1 credit, 2 credits
  – GT courses roll over from previous year, not previous semester

• Update webpage
Student Recruiting

• Information sessions
  – Few teams: pizza and 5-minute overviews
  – Lots of teams: poster session, coffee

AggiE-Challenge Poster Session
Poster Sessions

PPT Merge

• Team spreadsheet
• Generates one slide per team
• Teams fill in center section
Getting the Word out

• Email:
  – Don’t rely on academic advisors to disseminate
  – Gain access to existing email lists
  – Build email lists from student queries
  – Use list-serves: populate, send, clear, repeat

• Visit or email student organizations

• Personalize emails
  (Greetings CS students, etc.)
Value of Email Blasts

Permits & Dates Granted
VIP: Fall 2013, Fall 2014

Email blasts
Applications & Permitting

• VIP applications at GT
  Name          Major
  Academic rank Student Comments

• Acceptance philosophy:
  – Want a mix of
    • Sophomores, juniors and seniors
    • Desired majors
  – GPA not considered
Prep for Upcoming Semester

• Update syllabus
  – Peer review dates, holidays
  – Wrap-up before finals

• Set-up new faculty
  – Door access, peer review system

• Post classroom schedule online
  – Some teams meet in conference rooms, labs

• Email faculty list of students with permits
  – Most probably haven’t enrolled
New Semester – 1\textsuperscript{st} week

• \textasciitilde50\% of GT VIP students register during 1\textsuperscript{st} week

• Tuesday recruiting session
  – Same email blast routine

• Orientation during scheduled lecture
  – Course format
  – Design notebooks
  – Program evaluation (consent forms)
Semester 1st Half

• 2nd Week
  – Door access for students
  – Lecture: How credits count

• Online application system rolls over to new semester
  – Add new teams
  – Let faculty know new students will begin looking at pages

• Mid-semester grading
  – Peer reviews
  – Instructors collect design notebooks
  – Grades to students before drop date (drop with a W)
Semester 2\textsuperscript{nd} Half

Innovation Competition

• GA Tech VIP Innovation Competition
  – Teams can submit multiple projects
  – Morning: Parallel Tracks
    • Open to all students
  – Lunch
    • Judges deliberate, winners notified
    • 1\textsuperscript{st}, 2\textsuperscript{nd}, 3\textsuperscript{rd} place winners notified ($300-$1,000)
  – Afternoon: Finals
    • 1\textsuperscript{st} place winners present again (open again)
    • Deliberation and announcement immediately after
    • Another $600-$1,200
Semester 2\textsuperscript{nd} Half

Recruiting

• Another opportunity for students to share projects
Semester wrap-up

• Continue recruiting
  – Targeted emails to specific classes for specific teams

• No VIP classes during finals week

• Last week of class before finals:
  – Final presentations
  – Peer reviews
  – Collect notebooks
  – There shouldn’t be any surprises in grading (mid-semester grades)
www.vip.gatech.edu

Questions?